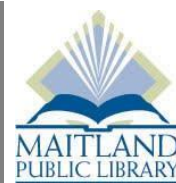


Maitland Public Library Board of Trustees

Wednesday, April 19, 2023
7:30 pm



ATTENDANCE: The following members were present: Dr. Steve Lee, President; Mr. Bob Allen, Chairman; Mr. Frank Allen, Vice Chairman; Mr. Kay Yeuell, Trustee; Ms. Mary-Jeanine Ibarguen, Trustee; Ms. Kristen Johnson, Trustee;

- The following members were present via Zoom: Mr. Dave Baker, Trustee; Ms. Jan Bowman, Trustee;
- Staff Present: Ms. Stacie Larson, Director; Ms. Jenn Bishop, Executive Assistant;
- Staff present via Zoom: 0
- The following members were excused: Mayor John Lowndes, Ex-Officio; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Andrew Harrison, Treasurer; Ms. Liz Doyle, Trustee; Dr. Scot French, Trustee; Ms. Davina Spillman, Trustee
- The following members were not present or excused: 0
- Members of the public attending: 3

MEETING CALLED TO ORDER AT 7:30 PM by Mr. B. Allen

Roll Call performed by Ms. Bishop. A quorum was not present. Mr. B. Allen continued the meeting in a discussion-only format.

- Consent Agenda: These items are attached and were sent to the Board prior to the meeting. They were not passed, due to lack of quorum and will be presented again at the next meeting.

FRIENDS REPORT: In the absence of the Friends liaison, Ms. Larson gave the report. Ms. Larson remarked on both the annual and monthly meetings of the Friends of the Library. The F.O.L. sponsored the prizes for the annual poetry contest. Elections were held, Barbara Lawson was elected President and Bev Reponen was elected as Vice-President. Linda Woods was elected to the combined position of Secretary and Treasurer. Ms. Larson mentioned that many members of this Board were not yet members of the F.O.L. Mr. Allen encouraged everyone who hasn't joined to do so, and to suggest it to their friends and neighbors.

LIBRARIAN'S REPORT is attached. It was emailed to Board members. Highlights were shared by Ms. Larson. In addition to the items of interest from March, Ms. Larson also spoke about the following things that had occurred in April.

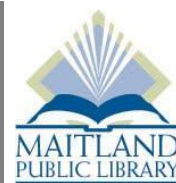
- Ms. Joan Dye had retired. She had been employed at MPL since August of 1998.
- Ms. Larson, along with Mr. Harrison had met with Mr. John Chrastka from Every Library via Zoom to discuss the next steps in the process of having a new building constructed.

FINANCE COMMITTEE REPORT is attached. It was emailed to Board members. Mr. Lee delivered the report. The Finance Committee had met to discuss the Endowed Book Funds and how they should be handled in the future.

NOMINATING COMMITTEE REPORT is attached. The committee had met with Mr. Timme to discuss his interests in joining the Board. No quorum was present. Mr. Timme's nomination will be presented again at the next meeting.

Maitland Public Library Board of Trustees

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7:30 pm



It was agreed upon by all members that the Board will no longer vote on reports (October 2022).

Old Business: There was no old business presented for this meeting.

Public Period: Mr. B. Allen opened the Public Period. Three members of the public were present, with one currently nominated to join the Board.

Discussion Item:

- **Endowed Book Funds:** The current Endowment pamphlet is attached and as presented. The Finance Committee discussed that the pamphlet needs revision and the new minimum required funds should be raised. Details to consider would include: starting amount, introduction of tiers, definition of items to be purchased and at what frequency, how to give more discretion to the collection development librarian, and the length of the endowment. There was also some discussion on how best to handle the existing Endowment Funds. Mr. Baker suggested that we seek a legal opinion on the binding nature of the funds. Ms. Johnson said that she would do some research. Mr. Baker also suggested FL statute 617.2104 might be helpful in that research.

Decision Item:

- **New Board Member Vote:** In the absence of a quorum, this item will be moved to the next meeting.

Dates to remember:

- Next Meeting: June 21, 2023, 7:30 p.m.

MEETING ADJOURNED: A motion was made by Mr. Harrison at 8:10 pm to end the meeting. This was seconded by Mr. Yeuell and accepted unanimously by all members in attendance.

Minutes submitted by Ms. Jenn Bishop, Executive Assistant