

Maitland Public Library Board of Trustees

501 South Maitland Avenue

Maitland, Florida 32751

Wednesday, November 16, 2022

7:30 pm



WELCOME to our Board meeting. Public comment is welcome during the Public Period for any items not included on the agenda as a Board Decision. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted 3 minutes to state their case. Group presentations will be permitted 3 speakers including the spokesperson – each being limited to 3 minutes. No speakers will be interrupted.

- I. Call to Order
- II. Consent Agenda
 - A. Minutes of October 19, 2022, Board Meeting
 - B. Financial Statements for October 2022
- III. Reports
 - A. Friends Report
 - B. Librarian's Report
 - C. By-Law Committee Meeting, October 17, 2022, Report
- IV. Old Business
- V. Public Period
- VI. Discussion Items
- VII. Decision Items
 - A. Update Bank Signers
 - B. By-Laws
 - C. Employee Sick Leave
 - D. Appoint Finance Committee
 - E. Appoint Nominating Committee
 - F. December Meeting Date
 - G. Plan of Service, Fiscal Year 2023
- VIII. New Business
- IX. Dates to Remember
 - A. Holiday Tea: Sunday, December 4, 2022, 2:00 p.m.
 - B. Next Meeting: December 14 or 21, 2022, 7:30 p.m.
- X. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Library Director (407-647-7700) 48 hours in advance of the meeting.