

Maitland Public Library Board of Trustees

Wednesday, October 19, 2022
7:30 pm



ATTENDANCE: The following members were present: Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Andrew Harrison, Treasurer; Mr. Frank Allen, Vice Chairman; Mr. Bob Allen, Trustee; Mr. Dave Baker, Trustee; Dr. Scot French, Trustee; Dr. Steve Lee, Trustee; Mr. Kay Yeuell, Trustee

The following members were present via Zoom: Ms. Liz Doyle, Trustee; Ms. Davina Spillman, Trustee

Staff Present: Ms. Jenn Bishop, Executive Assistant; Ms. Stacie Larson, Director

Staff present via Zoom: 0

The following members were excused: Mayor John Lowndes, Ex-Officio; Ms. Jan Bowman, Trustee; Ms. Kristen Johnson, Trustee;

The following members were not present or excused: 0

Members of the public attending: 1

MEETING CALLED TO ORDER AT 7:30 PM by Mr. F. Allen

It was noted that the Agenda format has changed. The content is the same, just a different format

- Consent Agenda: Consent was given for items A, B, D, E and F. Item C was not submitted in proper time for notice, so it will be submitted for the November meeting. It was noted that there was no change to the auditor's contract (item E) and the library is pleased with the services provided.

A motion to accept A, B, D, E and F was made by Mr. Harrison and seconded by Mr. Yeuell and was approved unanimously by all in attendance. The Board was favorable with this new format. Mr. B. Allen brought up that minutes should not be voted on. Mr. Baker replied that this will be a by-law change.

FRIENDS REPORT: Ms. Sandoz reported that the FoL membership is on the rise and sales are doing well.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Highlights were shared by Ms. Larson. Ms. Larson was happy to report that she is on the Board of Directors for the TBLC. The FY22 Budget has been approved by the City. The State Aid Application has been turned in. Patrons have been very favorable to the removal of late fees and fines. September 2022 was Library Card Sign Up Month. There were 75 new residential library cards, 16 reciprocal cards and 2 non-resident cards issued. Ms. Torres has resigned her position as Youth Services Librarian. The job has been posted.

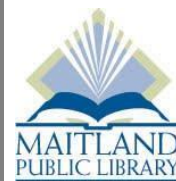
It was agreed upon by all members that the Board will no longer vote on reports.

Old Business:

Mr. B. Allen inquired about the Fountain restoration project. Ms. Bishop noted there have been delays due to Hurricane Ian, but the project is still in process.

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Mr. Baker explained to the Board that the By-Law Committee did meet, but were not ready to present the Final Draft. The Final Draft will be ready for the November meeting.

Public Period: Mr. F. Allen opened the Public Period. A member of the public, Mary Jeanine, introduced herself as a neighbor and former cooking instructor at the library. Mr. F. Allen thanked her for joining and then closed the Public Period.

Discussion Items:

There were no discussion items presented for this meeting.

Decision Items:

- **Elections:**
 - **Elect Chairman of the Board:** Ms. Sandoz nominated Mr. B. Allen as Chairman of the Board. He accepted, and the motion was made by Mr Baker, seconded by Dr. French and accepted unanimously by all members in attendance.
 - **Elect Vice-Chairman of the Board:** Mr. Yeuell nominated Mr. F. Allen as Vice-Chairman of the Board. He accepted, and the motion was made by Mr Baker, seconded by Mr. B. Allen and accepted unanimously by all members in attendance.
- **Reappoint Director:** Dr. Lee motioned that Ms. Larson remain Director of the Library with a salary of \$75,265. With no comment from the public, this motion was seconded by Mr. Baker and accepted unanimously by all members in attendance.

*It was noted that the Foundation has met to discuss bank account information, but has not begun formal meetings yet.

Dates to remember:

- Next Meeting: November 16, 2022, 7:30 p.m.

MEETING ADJOURNED AT 7:56 pm by Mr. F. Allen
Minutes submitted by Maria Hannon, secretary