

Maitland Public Library Board of Trustees

Wednesday May 18, 2022
7:30 pm



ATTENDANCE: The following members were present: Mr. Frank Allen, Vice Chairman; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Andrew Harrison, Treasurer; Mr. Bob Allen, Trustee; Dr. Steve Lee, Trustee; Mr. Kay Yeuell, Trustee

The following members were present via Zoom: Mr. Bryan Stewart, President; Mr. Dave Baker, Trustee; Ms. Liz Doyle, Trustee; Ms. Kristen Johnson, Trustee

Staff Present: Ms. Jenn Bishop, Executive Assistant; Ms. Stacie Larson, Director

Staff present via Zoom: 0

The following members were excused: Mayor John Lowndes, Ex-Officio; Ms. Jan Bowman, Trustee; Ms. Davina Spillman, Trustee

The following members were not present or excused: Mr. Dave Stanley, Chairman; Dr. Scot French, Trustee
Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:32 PM by Mr. F. Allen

- Approval of April 2022 minutes

A motion to accept the minutes was made by Mr. Yeuell, seconded by Mr. Harrison and accepted unanimously

FINANCIAL REPORT: Financial reports & balance sheets are attached. There were no questions at this time. Mr. Harrison informed the board that the audit has been completed and could be signed and sent immediately.

FRIENDS REPORT: Ms. Sandoz reported that the FoL have a new membership chair. Membership is up to 60. A newsletter was sent out to all members. Books are still being sold to Baker & Taylor.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Highlights were shared by Ms. Larson. Mary Daniels has taken the Collection Services position. Nikole Torres has taken the Youth Services position that was previously held by Ms. Daniels. The Public Services position is now open. Ms. Torres has applied to the Sunshine State Library Leadership Institute. The Poetry Coffee house was a successful in person & virtual event. The library will be using Beanstack in order to keep track of summer reading logs.

A motion to accept these reports was made by Mr. Harrison, seconded by Dr. Lee, and approved unanimously by all those in attendance.

Public Period: Mr. F. Allen opened the Public Period. There being no one who wished to be heard, Mr. F. Allen closed the Public Period.

Old Business:

Fountain: Ms. Bishop updated the board on her search into more information regarding the fountain from last month. It was confirmed that the piece is a birdbath and not a fountain as was thought. It is possible that Clara Dommerich commissioned the birdbath for her property in order to commemorate starting the Audubon Society. Although it is most likely a Tiffany piece, the documents to verify this do not exist. Leonardo, from Roman Bronze Works in New York, confirmed the style is a birdbath, is consistent with the era, and said that a

Maitland Public Library Board of Trustees

Wednesday May 18, 2022
7:30 pm



foundry mark is likely hidden by the concrete slab it sits on. No appraisals have been sought for yet since there is no need to insure it.

Foundation: Mr. Stewart shared that Brian Woodard would be the Vice President of the Foundation. He has sent out invitations for secretary and treasurer. He is hoping to have this completed by the end of the month, with a tax identification number as well. Mr. Stewart would like to remain on the library board until the Foundation is official. Ms. Sandoz will replace him as president until the annual election in October.

Roof: Mr. Harrison inquired if there were any updates regarding the leaking roof. Ms. Larson informed the board that there is a bid to repair the roof and there is a quote to replace both roofs. Other maintenance issues have been addressed as well (more outdoor lighting, tree removal and bush trimming, courtyard landscaping).

Discussion Items:

Worksheets: Mr. Harrison suggested a workshop or a Google document to complete the worksheets from John Chrastka to eliminate repetitive responses. Dr. Lee agreed that a Google document may be the best way to do this. Mr. Harrison agreed to create the document to share with board members. Ms. Bishop reminded the board to keep everything exclusive to the document, as board members cannot discuss matters outside of a noticed meeting.

Decision Items:

Commerce National CD - Mr. Harrison moved that the board let this CD expire and place it in an interest earning, federally insured bank account until the Foundation has been started. Mr. B. Allen seconded this motion, and was approved unanimously by all those in attendance.

FY 2023 Budget - Ms. Larson presented the FY 2023 Budget that was approved by the Finance Committee. She explained the few increases for the upcoming year, noting salaries have increased due to the rise in minimum wage. Mr. Yeuell moved to accept this budget, seconded by Mr. Harrison and approved unanimously by all those in attendance.

Dates to remember:

- Next Meeting: June 15, 2022, 7:30 p.m.

MEETING ADJOURNED AT 8:37 pm by Mr. F. Allen
Minutes submitted by Maria Hannon, secretary