

Maitland Public Library Board of Trustees

Wednesday January 19, 2022
7:30 pm



ATTENDANCE: The following members were present: Mr. Dave Stanley, Chairman; Mr. Frank Allen, Vice Chairman; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Bob Allen, Trustee; Dr. Scot French, Trustee; Ms. Kristen Johnson, Trustee; Mr. Kay Yeuell Trustee

The following members were present via Zoom: Mr. Dave Baker, Trustee; Ms. Liz Doyle, Trustee; Dr. Steve Lee, Trustee Ms. Davina Spillman, Trustee

Staff Present: Ms. Stacie Larson, Director, Ms. Jenn Bishop, Executive Assistant

The following members were excused: Mayor John Lowndes, Ex-Officio; Mr. Bryan Stewart, President; Ms. Jan Bowman, Trustee; Mr. Andrew Harrison, Treasurer

The following members were not present or excused: 0
Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:30 PM by Mr. Stanley

- Approval of December 2021 minutes
- Approve Minutes of January 10, 2021, Nominating Committee Workshop
- A motion was made by Mr. Stanley for both meeting minutes to be accepted and was approved unanimously approved by all those in attendance.

FINANCIAL REPORT: Financial reports and balance sheets were emailed to board members and are attached. There were no questions at this time. Ms. Larson informed the Board that getting financial signors changed at the respective banks was underway. Gulf States was physically closed at the moment due to COVID.

FRIENDS REPORT: Ms. Larson shared that the Friends of the Library (FoL) had a brief meeting. Membership renewals were sent out. Another sale may be held in November, but it is not fruitful to hold monthly sales at this time.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Highlights were shared by Ms. Larson. The Manager of Public Services position has yet to be filled. The job listing has been reposted. Food for Fines waived \$150.25 in fees and brought in 307 food items. Most programs at the library have gone virtual again or in very low attendance due to a rise in Covid cases. The Winter Park Health Foundation has given the library a \$5,000 grant. Ms. Larson is looking for ideas on the best way to use this for the well-being of the staff. A motion to accept these reports was made by Mr. Yeuell, seconded by Mr. F. Allen and approved unanimously approved by all those in attendance.

Old Business:

Ms. Larson reminded the Board that the Strategic Plan has not been converted into a physical, finished product yet. She needs a copy of this, along with the results of the survey. Ms. Spillman committed to finalizing this document into a finished product, although she is unsure when it will be ready.

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Public Period: Mr. Stanley opened the Public Period. There being no one who wished to be heard, Mr. Stanley closed the Public Period.

Discussion Items:

Mr. Stanley made it known that the Nominating Committee was very impressed with Ms. Kristen Johnson, a Maitland resident who showed interest in joining the Board last month. Prior to voting her in, a discussion was held regarding the by-law interpretations of when a new Member of the Board could be voted in. Mr. Baker stated that the Board should be okay to vote for Ms. Johnson at the current time, but the Board should look into a by-law revision for further clarification. A discussion regarding a revision to the by-laws will be added to the next agenda.

Decision Items:

Appointment of Trustee - Ms. Kristen Johnson was presented to the Board. After Board introductions were made, Mr. Yeuell moved that Ms. Johnson be nominated to the Board. Seconded by Dr. French, this nomination passed unanimously approved by all those in attendance.

Formation of Foundation - With Mr. Stewart being absent due to illness, a motion to table this item until February was made by Dr. French. This was seconded by Mr. F. Allen and unanimously approved by all those in attendance.

Dates to remember:

- Next Board Meeting - February 16, 2022, 7:30pm (in person with Zoom option)

MEETING ADJOURNED AT 8:25 pm by Mr. Stanley
Minutes submitted by Maria Hannon, secretary