

## Maitland Public Library Board of Trustees

Wednesday March 17, 2021  
7:30 pm



ATTENDANCE: The following members were present: Mr. Dave Stanley, Chairman; Mr. Bryan Stewart, President; Ms. Maria Hannon, Secretary; Mr. Kay Yeuell, Treasurer; Mr. Bob Allen, Trustee; Mr. Frank Allen, Trustee; Mr. Dave Baker, Trustee; Ms. Jan Bowman, Trustee; Ms. Liz Doyle, Trustee; Dr. Steve Lee, Trustee; Mr. Mike O'Lenick, Trustee;

Staff Present: Ms. Stacie Larson, Director, Ms. Cheryl Davis, Executive Assistant

The following members were excused: Mr. Andrew Harrison, Vice Chairman; Ms. Marilyn Sandoz, Vice President; Mayor Dale McDonald, Ex-Officio

The following members were not present or excused: Ms. Davina Spillman, Trustee; Dr. Scot French, Trustee; Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:30 PM by Mr. Stanley.

- Approval of February 2021 minutes: A motion was made by Mr. Stanley and approved unanimously.

FINANCIAL REPORT: Financial reports/balance sheet are attached. There were no questions at this time.

FRIENDS REPORT: The bookstore has reopened. They are in need of volunteers. Ms. Larson mentioned that the Board is able to volunteer for shifts.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Highlights were shared by Ms. Larson. The library has reopened for express services. Lots of tidying, cleaning and book weeding is being done. The deadline for the "Float Away" Poetry Contest is April 1st. Awards will be presented via Zoom on May 27. The Public Services Librarian position has been vacant since September 4, 20. Interviews have started for this position. New barcode scanners have been installed. Ms. Larson is waiting on a quote to replace all pc terminals.

Mr. Baker moved to accept these reports, seconded by Dr. Lee and passed unanimously.

Old Business:

There was no old business to discuss.

Public Period: Mr. Stanley opened the Public Period. There being no one who wished to be heard, Mr. Stanley closed the Public Period.

Discussion Items:

Update on Strategic Plan - Mr. Stewart informed the Board that the Strategic Planning Committee meets twice a month. A survey was recently launched and was received with good results.

Approximately 319 responses were received, covering a good demographic. The committee feels very comfortable with the number of responses. Ms. Larson informed the Board that 17 out of 20 staff members took the survey and the survey is now closed.

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### Decision Items:

There were no decision items at this time.

### Dates to remember:

- Next Board Meeting - April 21, 2021, 7:30 pm

MEETING ADJOURNED AT 7:54 pm by Mr. Stanley

Minutes submitted by *Maria Hannon*, secretary