

## Maitland Public Library Board of Trustees

Wednesday February 17, 2021  
7:30 pm



ATTENDANCE: The following members were present: Mr. Dave Stanley, Chairman; Mr. Andrew Harrison, Vice Chairman; Mr. Bryan Stewart, President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Kay Yeuell, Treasurer; Mr. Bob Allen, Trustee; Mr. Frank Allen, Trustee; Mr. Dave Baker, Trustee; Ms. Jan Bowman, Trustee; Ms. Liz Doyle, Trustee; Dr. Scot French, Trustee; Dr. Steve Lee, Trustee; Mr. Mike O'Lenick, Trustee; Ms. Davina Spillman, Trustee; Mayor Dale McDonald, *ex-officio*

Staff Present: Ms. Stacie Larson, Director

The following members were excused: 0

The following members were not present or excused: 0

Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:30 PM by Mr. Stanley.

Mayor McDonald announced that Board President, Mr. Stewart, was awarded Volunteer of the Year and would be recognized at the next City Meeting on Monday, February 22.

Mr. Stanley requested to switch the agenda order. Dr. French moved and Ms. Sandoz seconded this request and was approved unanimously.

### REVISION OF BYLAWS:

Mr. Harrison suggested that the bylaws should read "up to 11 members" instead of "11 members." Ms. Larson informed the Board that the bylaws state that the officers of the corporation will be "as provided by the charter;" the charter says that the Board of Trustees will have a minimum of 7 and a maximum of 12 members. Mr. F. Allen questioned why we needed to take action if the charter states up to 12 members. Mr. Stanley said the bylaws need to match the charter. Mr. Harrison made a motion that the bylaws should match the charter, specifically that Article 3 of the bylaws should match Article 7 of the charter, so the appropriate language of the bylaws is "The officers of the Corporation shall be, as provided by the charter: President, Vice President, Secretary, Treasurer, and a Board of Trustees composed of not less than seven (7) and not more than twelve (12) members, all of whom shall be residents of the city of Maitland." This was seconded by Mr. F. Allen and approved unanimously.

### NOMINATION OF NEW BOARD MEMBER:

Mr. Stanley nominated Mr. Baker to the board. Mr. B. Allen moved to accept this nomination, seconded by Dr. French; this nomination was accepted unanimously.

- Approval of January 2021 minutes: A motion was made by Mr. Stanley and approved unanimously.

FINANCIAL REPORT: Financial reports/balance sheet are attached. There were no questions at this time.

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FRIENDS REPORT: The FoL are currently not meeting. They are trying to reopen the bookstore.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Highlights were shared by Ms. Larson. The library moved to curbside only for health and safety precautions on January 12th. 602 checkouts were served during this time. As of this today, the library has reopened for express services. The new staff is working well.

Mr. Harrison moved to accept these reports, seconded by Ms. Sandoz and passed unanimously.

### Old Business:

There was no old business to discuss.

Public Period: Mr. Stanley opened the Public Period. There being no one who wished to be heard, Mr. Stanley closed the Public Period.

### Discussion Items:

- A. Non-Resident Fee Card Extensions - Ms. Larson informed the Board that a paying card holder requested an extension while the library was closed. The Board's general opinion was not to grant an extension, as other library services were available while the building was closed.
- B. Participation in Outside Organizations' Fundraising -The Civic Center is holding a fundraiser and would like MPL to actively promote the event. Normally, the extent of MPL participation in this involves posting on the community bulletin board. Mr. Harrison suggested that the library remain passive. The general consensus was that the library should remain passive.

### Dates to remember:

- City Council Meeting Monday, February 22
- Next Board Meeting - March 17, 2021, 7:30 pm

MEETING ADJOURNED AT 8:17 pm by Mr. Stanley

Minutes submitted by Maria Hannon, secretary