

Maitland Public Library Board of Trustees
501 South Maitland Avenue
Maitland, Florida 32751
Wednesday, November 17, 2021
7:30 pm



WELCOME to our Board meeting. Public comment is welcome during the Public Period for any items not included on the agenda as a Board Decision. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted 3 minutes to state his case. Group presentations will be permitted 3 speakers including the spokesperson – each being limited to 5 minutes. No speakers will be interrupted.

- I. Call to Order
 - A. Approve Minutes of October 20, 2021, Board Meeting
 - B. Approve Minutes of November 11, 2021, Nominating Committee Workshop
- II. Reports
 - A. Financial Report
 - B. Friends Report
 - C. Librarian's Report
- III. Old Business
- IV. Public Period
- V. Discussion Items
 - A. Sunshine Law Restrictions on Zoom and Hybrid Meeting Options
- VI. Decision Items
 - A. Annual Plan of Service
 - B. Formation of Foundation
 - C. Approve Expenditure for Staff Gifts
 - D. Holiday Party Decision (To hold or not to hold this year)
- VII. Dates to Remember
 - A. Next Meeting: December 15, 2021, 7:30 p.m.
- VIII. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Library Director (407-647-7700) 48 hours in advance of the meeting.