

**Maitland Public Library Board of Trustees**  
501 South Maitland Avenue  
Maitland, Florida 32751  
Wednesday, September 15 2021  
7:30 pm



WELCOME to our Board meeting. Public comment is welcome during the Public Period for any items not included on the agenda as a Board Decision. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted 3 minutes to state his case. Group presentations will be permitted 3 speakers including the spokesperson – each being limited to 5 minutes. No speakers will be interrupted.

- I. Call to Order
  - A. Approve Minutes of August 11, 2021, Board Meeting
- II. Reports
  - A. Financial Report
    - i. Chart of Accounts
      1. Authorized Persons
      2. Matured CD Funds
  - B. Friends Report
  - C. Librarian's Report
- III. Old Business
- IV. Public Period
- V. Discussion Items
- VI. Decision Items
  - A. Strategic Plan
  - B. Formation of Nominating Committee
  - C. Job Descriptions
- VII. Dates to Remember
  - A. Annual Membership Meeting will be October 20, 2021, 7:00 p.m., followed by Board Meeting at 7:30pm
- VIII. Adjournment

***Notice: Any person who desires to appeal any decision made at this meeting will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Library Director (407-647-7700) 48 hours in advance of the meeting.***