

Maitland Public Library Board of Trustees

Wednesday October 21, 2020
7:30 pm



ATTENDANCE: The following members were present: Mr. Dave Stanley, Chairman; Mr. Andrew Harrison, Vice Chairman; Mr. Bryan Stewart, President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Kay Yeuell, Treasurer; Ms. Liz Doyle, Trustee; Dr. Scot French, Trustee; Dr. Steve Lee, Trustee; Mr. Mike O'Lenick, Trustee; Ms. Davina Spillman, Trustee;

Staff Present: Ms. Stacie Larson, Director; Ms. Cheryl Davis, Executive Assistant.

The following members were excused: Mayor Dale McDonald; Mr. Frank Allen, Trustee;

The following members were not present or excused: 0

Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:45 PM by Mr. Stanley

- Approval of September 16, 2020 minutes: A motion was made by Mr. Stanley and approved unanimously.

FINANCIAL REPORT: Financial reports/balance sheet are attached. There were no questions regarding the reports.

FRIENDS REPORT: The FoL are happy to report the Bookstore has reopened as of 10/5/20. Hours and volunteers are limited. Patrons seem glad the store has reopened.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Highlights were shared by Ms. Larson. StoryBook Tea was not held this year due to COVID-19, but 115 kits were handed out for patrons and their families to hold their own tea parties at home. Kits included swords, tiaras, stickers, recipes, crafts and more. Staff is definitely looking forward to 2021. Ms. Larson shared there have been staff changes in the past few weeks. Ms. Jacobe has retired and Ms. Lopez has accepted a new job. Ms. Jacobe's job has been posted. The FY2021 Budget was passed by the City. A Blood Drive will be held on 10/27/20. In social media news, the library has started a YouTube channel!

Ms. Sandoz moved to accept these reports, seconded by Mr. Harrison and passed unanimously.

Old Business:

Ms. Larson reminded the Board that a new Strategic Plan will be necessary for state funding. The deadline for this will be 9/30/21. Mr. Stewart will head this.

Public Period: Mr. Stanley opened the Public Period. There being no one who wished to be heard, Mr. Stanley closed the Public Period.

Discussion Items:

There were no items for discussion.

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Decision Items:

Nominating Committee:

Ms. Sandoz nominated Mr. Stanley as Chairman of the Board and Mr. Harrison as Vice-Chairman of the Board. All were in favor of this nomination.

Mr. Stanley recommended reappointing Ms. Larson as Director of the Library to the Board, with an annual salary of \$69,964.85. Mr. Yeuell moved to accept this nomination, seconded by Mr. O'Lenick. All were in favor.

Dates to remember:

- Next Board Meeting - November 18, 2020, 7:30 pm

MEETING ADJOURNED AT 8:14 pm by Mr. Stanley

Minutes submitted by Maria Hannon, secretary