

Maitland Public Library Board of Trustees

Wednesday January 20, 2021
7:30 pm



ATTENDANCE: The following members were present: Mr. Dave Stanley, Chairman; Mr. Andrew Harrison, Vice Chairman; Mr. Bryan Stewart, President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Kay Yeuell, Treasurer; Mr. Bob Allen, Trustee; Mr. Frank Allen, Trustee; Ms. Jan Bowman, Trustee; Ms. Liz Doyle, Trustee; Dr. Steve Lee, Trustee; Mr. Mike O'Lenick, Trustee;
Staff Present: Ms. Stacie Larson, Director; Ms. Cheryl Davis, Executive Assistant.

The following members were excused: Mayor Dale McDonald; Ms. Davina Spillman, Trustee
The following members were not present or excused: Dr. Scot French, Trustee;
Members of the public attending: 1

MEETING CALLED TO ORDER AT 7:34 PM by Mr. Stanley

- Approval of December 2020 minutes: A motion was made by Mr. Stanley and approved unanimously.

FINANCIAL REPORT: Financial reports/balance sheet are attached. There were no questions at this time.

FRIENDS REPORT: The Friends of the Library are currently not meeting. The store remained open until the library closed for curbside only. There is no estimate on reopening.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Highlights were shared by Ms. Larson. December was a rough month due to vacancies and no normal festivities. As of this meeting, most of the vacancies have been filled. The make and take craft was very popular (paper bag star). The library is back to curbside for health and safety precautions.

Mr. O'Lenick moved to accept these reports, seconded by Mr. Harrison and passed unanimously.

Old Business:

Mr. Stanley found the requirements to change the bylaws from 10 to 11 trustees. This will be done in time for the February meeting.

Public Period: Mr. Stanley opened the Public Period. Judge Baker said hello.

Discussion Items:

- A. Recap of 2020 WorkGroup - Mr. Stewart shared that the group met in the early part of 2020, but due to Covid, meetings were put on hold. The group has since resumed meeting via Zoom, and have mapped out a schedule to meet twice a month to conclude the strategic planning process. The new strategic plan must be approved no later than 9/15/21.
- B. Strategic Planning Workshop session 1 - Mr. Stewart stated the first meeting went well. The group will identify the stakeholders in the community, define how to engage with them and structure the way in which the group will communicate, in order to make the communications meaningful. The next meeting will be January 27, 2021 at 7pm and all board members are invited.

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Dates to remember:

- Next Board Meeting - February 17, 2021, 7:30 pm

MEETING ADJOURNED AT 8:09 pm by Mr. Stanley

Minutes submitted by Maria Hannon, secretary