

Maitland Public Library Board of Trustees

Wednesday December 18, 2019
7:30 pm



ATTENDANCE: The following members were present: Mr. Dave Stanley, Chairman; Mr. Andrew Harrison, Vice Chairman, Mr. Bryan Stewart, President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Kay Yeuell, Treasurer; Mr. Mike O'Lenick, Trustee; Mr. Frank Allen, Trustee; Dr. Steve Lee, Trustee; Ms. Liz Doyle, Trustee

Staff Present: Ms. Stacie Larson, Director; Ms. Cheryl Davis, Executive Assistant.

The following members were excused: Mayor Dale McDonald; Ms. Davina Spillman, Trustee

The following members were not present or excused: Dr. Scot French, Trustee
Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:41 PM by Mr. Stanley

Approval of November 2019 minutes: The header on the minutes reflected the wrong date of the meeting. This was corrected immediately by Ms. Hannon and resubmitted to Ms. Davis. Motion made by Mr. Harrison and Dr. Lee to approve the minutes; the motion passed unanimously.

FINANCIAL REPORT: Mr. Yeuell stated that there was nothing to remark on for the report. The check the library receives from the City has been under-budget. This issue has been corrected.

FRIENDS REPORT: Ms. Larson reported that the book sale on 11/20 was successful, bringing in over \$1k. The FoL paid for the electrical work to be performed on the new automatic door (a gift from the Taylor family). A check was given to the library from FoL towards the purchase of a new book cart.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Ms. Larson noted that Ms. Keating has been out of the office on a Worker's Comp claim due to a fall off a step outside the back staff entrance to the building. She has been telecommuting during her recovery and is still able to perform her job despite her injury.

Mr. Yeuell moved to accept these reports, seconded by Mr. Stewart, and passed unanimously.

Old Business: There was no old business to discuss.

Public Period: Mr. Stanley opened the Public Period. There being no one who wished to be heard, Mr. Stanley closed the Public Period.

Discussion Items:

LIBRARY HEALTH INSURANCE - Ms. Larson conferred with the board regarding an issue she is facing with the library's health insurance regarding spousal coverage. The general consensus was for Ms. Larson to reach out to the Insurance Agent for the best suggestion.

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Decision Items:

- A. Approve Mission/Vision Statement - After a presentation by Mr. O'Lenick, there was much discussion regarding the verbiage of the new Mission/Vision Statement. Mr. Stewart and Mr. O'Lenick carefully listened to everyone's suggestions and complaints and responded with their reasoning on why the statement was best suited for the library. It was put to a vote and passed 8 to 1. The new statement is "Maitland Public Library connects the community to a world of opportunity."

Dates to remember:

- Library to close on December 24-25, 2019
- Library to close early - December 31, 2019, and remain closed on January 1, 2020
- Next Board Meeting - January 15, 2020, 7:30 pm

MEETING ADJOURNED AT 9:02 pm by Mr. Stanley

Minutes submitted by Maria Hannon, secretary