

Maitland Public Library Board of Trustees
501 South Maitland Avenue
Maitland, Florida 32751
Wednesday, November 20, 2019
7:30 pm



WELCOME to our Board meeting. Public comment is welcome during the Public Period for any items not included on the agenda as a Board Decision. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted 3 minutes to state his case. Group presentations will be permitted 3 speakers including the spokesperson – each being limited to 5 minutes. No speakers will be interrupted.

- I. Call to Order
 - A. Approve Minutes of October 18, 2019, Board Meeting
- II. Nomination and Election of Trustee (to fill vacant seat to expire October 2020)
- III. Reports
 - A. Financial Report
 - B. Friends Report
 - C. Librarian's Report
- IV. Old Business –
 - A. Update on Mission/Vision Statement
- V. Public Period
- VI. Discussion Items
- VII. Decision Items –
 - A. Approve Plan of Service for FY2020
 - B. Approve Expenditure for Holiday Party for Staff
 - C. Approve Expenditure for Staff Gifts
 - D. Approval of Art in the Library Policy
 - E. Approve of Meeting Room Use Policy
- VIII. Dates to Remember
 - A. Holiday Party: December 18, 2019, 5:30 p.m., meeting to follow
- IX. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Library Director (407-647-7700) 48 hours in advance of the meeting.