

Maitland Public Library Board of Trustees

Wednesday, March 20, 2019
7:30 pm



ATTENDANCE: The following members were present: Mr. Dave Stanley, Chairman; Mr. Bryan Stewart, President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Kay Yeuell, Treasurer; Mr. Frank Allen, Trustee; Ms. Liz Doyle, Trustee; Mr. Andrew Harrison, Trustee; Mr. Mike O'Lenick, Trustee;

Staff Present: Ms. Stacie Larson, Director; Ms. Cheryl Davis, Executive Assistant.

The following members were excused: Mayor Dale McDonald; Dr. Steven Lee, Trustee

The following members were not present or excused: Dr. Scot French, Trustee

Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:33 PM by Mr. Stanley

Approval of February 2019 minutes: Mr. Allen has requested the suffix "Sr." be left from his name. This will be corrected and in place going forward. Motion made by Mr. Yeuell to approve the minutes; the motion was seconded by Mr. Allen and passed unanimously

FINANCIAL REPORT: Mr. Yeuell noted nothing withstanding to report this month. All financial reports attached.

FRIENDS REPORT: Ms. Larson reported that the Friends of the Library (FoL) Volunteer Tea will be held in conjunction with their Annual Meeting on Sunday, April 7. The big sale they had on March 16th went well. The FoL are in the process of obtaining a PayPal account for membership. They are also pleased to announce their new Newsletter Editor, Melissa Edwards.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Summary is as follows: Construction in the upstairs loft is still ongoing. Fire Detection still needs to be in place before staff can return to their office space. Staff is busy preparing for the 5k. Adult programs are going very well. Kids cooking is not going as well due to lack of advertising. That is being worked on. Summer theme is Astronomy.

COMMITTEE REPORTS are attached. These reports were not available in time for the February agenda for voting. Minimal typographical errors were noted and corrections will be made.

There was no public discussion. Motion made by Ms. Doyle to approve the minutes; the motion was seconded by Mr. Harrison and passed unanimously

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Old Business: Mr. Stewart shared that he will be meeting with the new auditor on March 25. Ms. Davis also shared that communication with the new auditor is more thorough and effective than previous experiences.

Public Period: Mr. Stanley opened the Public Period. There being no one who wished to be heard, Mr. Stanley closed the Public Period.

Discussion Items:

- A. Sponsors needed for 5K: Ms. Larson stated that sponsors are needed for the 5k. Three companies have already paid for sponsorships. The City has provided and in-kind sponsorship with usage of the park. April 20, 2019 is the deadline to have logos from sponsors for t-shirt printing. Mr. Stanley will approach previous sponsors with new sponsor packets.
- B. Mission Statement Committee Update: Mr. Stewart and Mr. O'Lenick shared updates on the committee. They would like to enlist the people of the community as well in updating the statement by finding out what the library means to them and what the library of the future would mean. They are looking into ways to engage the community. Library staff is open to this idea. Their next meeting will be held on 4/3/19 at 7pm in the Community Room, all are welcome.

Decision Items: There were no decisions to be made.

Dates to remember:

- Volunteer Appreciation Tea 4/7/19 2pm
- Poetry Coffee House & Awards Ceremony Friday 4/26/19 7pm
- Maitland Public Library Annual 5k Race & Fun Run May 18, 2019 - arrive at 6am
- Next Meeting: April 17, 2019 @ 7:30pm

MEETING ADJOURNED AT 8:23 pm by Mr. Stanley

Minutes submitted by: Maria Hannon, secretary