

Maitland Public Library Board of Trustees

Wednesday, February 20, 2019
7:30 pm



ATTENDANCE: The following members were present: Mr. Dave Stanley, Chairman; Mr. Bryan Stewart, President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Kay Yeuell, Treasurer; Dr. Steve Lee, Trustee; Dr. Scot French, Trustee; Ms. Liz Doyle, Trustee; Mr. Andrew Harrison, Trustee; Mr. Brian Woodard, Jr. Trustee; Mr. Mike O'Lenick, Trustee;

Staff Present: Ms. Stacie Larson, Director; Ms. Cheryl Davis, Executive Assistant.

The following members were excused: Mayor Dale McDonald;

The following members were not present or excused:

MEETING CALLED TO ORDER AT 7:41 PM

Decision Items:

- A. Mr. Frank Allen, Sr. - Nominee: Mr. Allen was presented to the board by the nominating committee. Mr. Allen has been a Maitland resident for over 19 years. Mr. Allen was unanimously voted in as a trustee for the board.

At this time, Mr. Woodard announced his resignation from the board. He felt it an honor to serve for the years he did. He also thanked Mr. Yeuell for his time and dedication to the board.

- B. Bakeware: Ms. Larson announced that library patrons will now be able to checkout bakeware from the library. These pans have been donated to the library. The board was presented with options on policies and fine & fee schedules. In a 9-1 vote, Mr. Harrison opposed, it was decided that bakeware would be treated as a book, with check-outs lasting 3 weeks, and fines being \$0.25/day for overdue materials. Mr. Harrison raised the concern that a 3 week checkout may be too long. Ms. Larson will report back when statistics are known.
- C. Mr. Harrison moved acceptance of the January minutes. All were in favor.

FINANCIAL REPORT:

Mr. Yeuell shared that he met with the auditor. The auditor would like the opportunity to meet with the Financial Committee to learn of the direction the Board would like the auditor to take with the audit. The Financial Committee has no "official" chairperson. Mr. Stewart will step up as chair of this committee. A breakdown of Endowment Interest Spent for FY19 was shared. Ms. Davis explained that there are two entries for each month due to billing. The first expenditure line shows the bill for the first nine days of the month. The second line shows the billing for purchases from the 10th-end of the month.

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FRIENDS REPORT:

Ms. Larson reported that the Friends of the Library have been rotating books in and out quickly, which has left them with emptier than normal shelves at times. They have changed their policy to keep books for four (4) months, but no longer than six (6) months.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Summary is as follows:

Ms. Larson stated that January was a slow month due to the construction in the loft. The construction itself seems to be dragging, as the workers have only been on property for eight and a half days total. It is hoped that the ceiling will be finished soon. The construction has not slowed attendance, as all programs have hit their caps. All in all, things are well: the new website is going well; the Altrusa grant that was applied for has been approved; and the summer program is almost completely booked. Astronomy week is in March.

There was no public discussion. All reports were accepted unanimously.

Old Business:

There was no old business to discuss.

Public Period:

Mr. Stanley opened the Public Period. There being no one who wished to be heard, Mr. Stanley closed the Public Period.

Discussion Items:

- A. The Vision Committee met on 1/23/19. Notes are attached. The next meeting date will be determined at another time. Mr. O'Lenick has joined this committee. Library staff has stated they would like to give input for this task. Mr. O'Lenick suggested that a social media post be created to get the public to contribute as well, creating a "word cloud."

Dates to remember:

- Astronomy Week March 3-9, 2019
- Friends of the Library Book Sale March 16, 2019
- Maitland Public Library Annual 5k Race & Fun Run May 18, 2019 - Committee volunteers are welcome. Registration is open, sponsors are needed. Sponsors do not have to be in Maitland, but should be relevant.
- Next Meeting: March 20, 2019 @ 7:30pm

Ms. Doyle shared that she and Ms. Adler from the Learning & Cultural Center made folded book hedgehogs. They would like to use these as advertisement for library services. They want Maitland to know that the library is not just a warehouse for books.

MEETING ADJOURNED AT 9:02 pm