

Maitland Public Library Board of Trustees

Wednesday, May 17, 2017
7:30 pm



The following members were present: Mr. David Stanley, Chairman Of The Board Of Trustees; Mr. Brian Woodard, Jr., President Of The Maitland Public Library, Inc.; Mr. Kay Yeuell, Treasurer; Mrs. Joanne Mulinare, Secretary; Mrs. Peggy Altman, Dr. Scot French, Mrs. Lorraine Hardaway, Mrs. Stacy Kalmanson, Dr. Steven H. Lee, Trustees; Stacie Larson, Director; Mrs. Cheryl Davis, Executive Administrator.

The following members were excused: Mrs. Marilyn Sandoz, Vice President; Mrs. Sharon Kidd, Vice Chairman; Mrs. Kathy Byrd, Ms. Valerie Kennedy, Trustees.

The following members were neither present nor excused: Mrs. Sarah Chapman, Trustee.

Dave called the meeting to ORDER at 7:35 PM. A quorum was present.

MINUTES of the April meeting were reviewed and approved.

FINANCIAL REPORT: Kay reported nothing exceptional. Members approved the budget. Kay moved that we clarify who are signatories for our financial institutions. He proposed that Stacie Larson as Director/CEO; David Stanley, Board Chairman; Brian Woodard, Corporation President; and Kay Yeuell, Board Treasurer, be the signatories. The motion was seconded and adopted.

FRIENDS REPORT: Stacie reported they are getting ready for a sale on Saturday. From 11-2, after the 5K, which should generate traffic. There are no scheduled executive meetings until September.

LIBRARIAN'S REPORT was emailed. Stacie reported she will be sending the librarians report earlier in future. She went over some highlights for the members, including the transition from Sirsi Dynix is complete, and the story time today had 135 people in attendance.

UNFINISHED BUSINESS:

- BUILDING – Workers are finishing windows in the Reading Room and will be painting them tomorrow.
- 5K UPDATE– Cheryl reported we have 3 volunteers so far. Stacie added that we have teenagers who will be volunteering and she has the map for volunteer positions. Volunteers are needed from 5:30 until 10:30 AM then the book sale will start. Lorraine reported 94 have registered to run so far.
- DOWNTOWN MASTER PLAN – Stacie requested Board support in making our desires known to the City Council and Boards concerning the expansion or moving of the Library building. The Library wants to cooperate in planning and remain positive in our approach. We would prefer not to be mandated to be built with any other particular organization. We have offered alternate language when the Council or a Board has written that we should be aligned with the Civic Center in order to keep our options open. Stacie plans to attend the next meeting and will keep BOD informed so all may attend. A possible video or PowerPoint was discussed.
- POLICY BOOK – Members proposed alternate language for some points. Dave suggested adding “equipment” in Section 5, 4th page regarding misuse of the computer network. Cheryl will work on the 401K age eligibility question. Editing the draft will continue.

NEW BUSINESS:

- Kathy Byrd sent a letter of resignation from the board. Her resignation was accepted with regret.
- Work shirts – The Board approved the idea of ordering new shirts for staff.
- Invitation was issued to staff planned potluck this Sunday at 6 pm honoring Ellen upon her retirement. Dave will give Ellen our gift at the pot luck.

Dates to remember and volunteer opportunities

- Friends Monthly Book Sale – May 20, 2017
- MPL Annual 5K – May 20, 2017
- Ellen's Potluck from Staff and Friends – May 21, 2017

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- Books to Big Screen: Forrest Gump @ Enzian May 27, 2017
 - Summer Reading Kickoff Party! – June 3, 2017 – for kids
 - Summer Reading Kick off Tea – June 4, 2017 – for adults
 - Friends Monthly Book Sale – June 17, 2017

Next meeting –June 21, 2017

ADJOURNMENT 8:30 PM