

## Maitland Public Library Board of Trustees

Wednesday, June 20, 2018  
7:30 pm



ATTENDANCE: The following members were present: Mr. Dave Stanley, Chairman; Mr. Brian Woodard, Jr., President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Kay Yeuell, Treasurer; Mr. Mike O'Lenick, Trustee; Ms. Lorraine Hardaway, Trustee; Dr. Steve Lee, Trustee; Mr. Bryan Stewart, Trustee; Dr. Scot French, Trustee;

Staff Present: Ms. Stacie Larson, Director; Ms. Cheryl Davis, Executive Assistant.

The following members were excused: Mayor Dale McDonald; Ms. Liz Doyle, Trustee; Mr. Andrew Harrison, Trustee

The following members were not present or excused: 0

Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:32 PM

Mr. Stewart moved acceptance of the May minutes. The motion was adopted.

### FINANCIAL REPORT:

Mr. Yeuell supplied the board with copies of the financial reports and the balance sheet. Ms. Davis reported that the 5k went well, and there is money to go towards next year's 5k.

### FRIENDS REPORT:

Ms. Larson reported that the Friends of the Library are still having profitable days in the bookstore. They are in need of fiction & paperback books. The FoL have also decided that the BOGO sales will continue. Volunteers are needed for BOGO sales. The FoL are sponsoring the summer reading prizes this year. In addition to the prizes, the Friends will also replace the patio umbrellas and chairs in the front lobby of the library. It was noted that the Bookstore was robbed recently. A cash box was left unattended and a total of \$18 was lost. A police report was filed and steps are in place to not leave the cash unattended again.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Summary is as follows: Ms. Larson has reported that there are big changes in staff. New employees are working well and there are plenty of teenage volunteers.

Ms. Downs and Ms. Daniels were invited to the annual NEFLIN Conference this month. They discussed Astronomy Week and brought the telescope that was recently purchased. The new look for the website is still being developed.

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The MPL Facebook page is well maintained by Ms. Keating. Her posts are engaging and fun, and this reflects in the Facebook statistics.

There was no public discussion. All reports were accepted unanimously.

### Old Business:

There was no old business to discuss.

### Discussion Items:

Mr. Stanley has called a meeting of the board for July 18, 2018 at 7:30 pm due to the city budget meeting on July 17.

Ms. Larson has requested board members to consider what three pieces of data they would like to know about the library regarding statistics. Ms. Larson explained that she presents all of the data every month in the director's report, but would share other data or less data if requested.

### Decision Items:

None

### Dates to remember:

- Poetry Coffee House 6/29/18 7pm
- Library Prom 7/5/18 2pm Chaperones welcome
- Fresh for Kids 7/11/18 Volunteers appreciated
- Budget Presentation to Council 7/17/18 12pm - Board presence requested
- Gluten Free Cooking 7/17/18 7pm
- Gary Parnell Jazz Trio 7/31/18 7pm
- September is National Library Card Sign Up Month
- Next Meeting: July 18, 2018 7:30pm

MEETING ADJOURNED AT 8:14pm