

Maitland Public Library Board of Trustees

Wednesday, April 18, 2018
7:30 pm



ATTENDANCE: The following members were present: Mr. Brian Woodard, Jr., President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Ms. Liz Doyle, Trustee; Mr. Kay Yeuell, Treasurer; Mr. Mike O'Lenick, Trustee; Ms. Lorraine Hardaway, Trustee; Dr. Steve Lee, Trustee;

Staff Present: Ms. Stacie Larson, Director; Ms. Cheryl Davis, Executive Assistant.

The following members were excused: Mayor Dale McDonald; Mr. Bryan Stewart, Trustee; Mr. Dave Stanley, Chairman; Dr. Scot French, Trustee; Mr. Andrew Harrison, Trustee;

The following members were not present or excused: 0

Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:34 PM

Mr. Woodard moved acceptance of the March minutes. The motion was adopted.

FINANCIAL REPORT:

Mr. Yeuell noted that spending is where it should be. The process for check signing at Gulf State has begun. The general audit is being finalized. There is a global shortage of thermal paper. The library is sending as many emails as possible to help conserve what paper is in stock. Ms. Davis is in the process of digitizing the library's financial documents. We are comparing quotes for the best deal for copiers.

There was no public discussion. The report was accepted unanimously.

FRIENDS REPORT:

Ms. Larson stated that there was no executive board meeting this month. The General Meeting was held in its place on 4/8/18. All committee members were re-elected into their current positions. The bookstore is still selling lots of books and has a great crew of volunteers. The store is staffed Monday-Friday 10-4pm, and open on some Tuesday evenings.

There was no public discussion. The report was accepted unanimously.

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LIBRARIAN'S REPORT is attached. It was emailed to board members. Summary is as follows:

The Friends of the Library have agreed to pay for an upgraded AV system for the library.

A new partnership has been established with EmployU. The new volunteer from Employ U, Reshaude Alexander, has been working hard.

MPL has been working on being more "out in public." Ms. Downs and Ms. Bramlett held a table at the Farmer's Market at Lake Lily to bring awareness to the library. Ms. Daniels and Ms. Bumgardner hosted over 300 people at a craft table for the opening of the Orlando Ballet's production "Beauty and the Beast" at Dr. Phillips Center.

Ms. Larson stated that they are looking into a new learning database for the website.

There was no public discussion. The report was accepted unanimously.

Old Business:

Ms. Larson will organize a meeting of the financial committee.

Dates to remember:

- Poetry Coffee House Awards Ceremony: 4/27/18 7pm - Friends has sponsored the prizes for the event. Kids' awards will start at 7pm, with only the winning poems being read. The adult winners will begin at approximately 8pm.
- Annual 5k: 5/19/18 - We are \$10 shy of our goal to pay for the medals. Still looking for more sponsors.
- Friends Book Sale: 5/19/18 - Immediately following the 5k
- Summer Reading Tea (adult kick off): Sunday, June 3, 2018 2pm
- Summer Reading Kick Off Party (youth): Thursday 6/7/18 2pm note: no weekend kick off this year
- Next Meeting: May 16, 2018 7pm

MEETING ADJOURNED AT 8:07 pm