

Maitland Public Library Board of Trustees

Wednesday, December 20, 2017
7:30 pm



ATTENDANCE: The following members were present: Mr. David Stanley, Chairman of the Board of Trustees; Mr. Brian Woodard, Jr., President of the Maitland Public Library, Inc.; Mrs. Marilyn Sandoz, Vice President of the Maitland Public Library, Inc.; Mr. Kay Yeuell, Treasurer; Dr. Scot French, Trustee; Dr. Steven H. Lee, Trustee; Mrs. Lorraine Hardaway, Trustee; Mr. Bryan Stewart, Trustee; Mr. Andrew Harrison, Trustee; Mrs. Maria Hannon, Trustee; Mr. Mike O'Lenick, Trustee, Mrs. Liz Doyle, Trustee.
Staff Present: Mrs. Stacie Larson, Director; Mrs. Cheryl Davis, Executive Assistant.

The following members were excused: Mr. Dale McDonald, Ex Officio

The following members were not present or excused: Mrs. Peggy Altman, Trustee.

Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:30 PM.

Dave moved acceptance of the November minutes. The motion was adopted.

FINANCIAL REPORT: Kay reviewed the City Council's decision to recapture funds in MPL's operating money market account. He expressed his concern with the way in which longstanding policies of fiscal management, based on the original transfer agreement and reviewed by the City in annual audits, were presented to the public at the meeting. He asked to be kept informed of any updates on the Librarian's negotiations with the city over how the operating money market funds were to be transferred/recaptured.

David suggested that the Board's Finance Committee consider the question of how much money the Library should have in a contingency fund to cover emergencies.

Liz suggested that the Board's Finance Committee draft a written investment policy for gift funds, etc., that fall under Board control.

There was no public discussion. The report was accepted unanimously.

FRIENDS REPORT was given by Stacie. The Friends have decided to shift to quarterly BOGO sales and to discontinue the annual outdoor book sale due to volunteer staffing issues and public demand. The Friends will be cutting back on book acceptances to cut down on discards and reduce storage needs.

There was no public discussion. The report was accepted unanimously.

LIBRARIAN'S REPORT is attached. It was emailed to board members.

NEW BUSINESS:

- PROMOTION FROM LIT III to YOUTH SERVICES LIBRARIAN. Approved unanimously.
- NEW BOARD MEMBER – Liz Doyle. Qualifications were reviewed, Approved unanimously.
- AD HOC COMMITTEES
 - By-Laws Revision: Kay, Liz, Bryan, and David agreed to work on this.

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- Board Manual: Kay, Maria, and Liz agreed to work on this.
- Finance Committee review of contingency and policies for donations, gifts, etc: Kay, Andrew and Liz.

MEETING ADJOURNED AT 9:00 p.m.

Dates to remember and volunteer opportunities