

## Maitland Public Library Board of Trustees

Wednesday, October 17, 2018  
7:30 pm



ATTENDANCE: The following members were present: Mr. Dave Stanley, Chairman; Mr. Bryan Stewart, President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Kay Yeuell, Treasurer; Mr. Mike O'Lenick, Trustee; Dr. Steve Lee, Trustee; Mr. Brian Woodard, Jr. Trustee; Ms. Liz Doyle, Trustee; Mr. Andrew Harrison, Trustee; Mayor Dale McDonald; Staff Present: Ms. Stacie Larson, Director; Ms. Cheryl Davis, Executive Assistant.

The following members were excused: Dr. Scot French, Trustee;

The following members were not present or excused: 0

Members of the public attending: 2

MEETING CALLED TO ORDER AT 7:40 PM

Mr. Stewart moved acceptance of the September minutes. The motion was adopted.

### FINANCIAL REPORT:

Mr. Yeuell cited his report from the annual meeting. Attached to annual meeting notes.

### FRIENDS REPORT:

Ms. Larson reported that the Friends of the Library are preparing for their big book sale in November to coincide with the Rotary Festival. The sale will take place in the Community Room, not the lawn.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Summary is as follows:

Ms. Larson shared that the library was very busy this month, as there were a lot of community events. Maitland Montessori visited the library and sent thank you notes, as they enjoyed their field trip. The new website is almost ready - color schemes have been chosen. E-books will be much easier to find on the new website. 1700 books were recently weeded out of circulation.

There was no public discussion. All reports were accepted unanimously.

### Old Business:

There was no old business to discuss.

### Public Period:

Mr. Stanley thanked Mayor McDonald for attending.

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### Discussion Items:

Mr. Harrison brought to attention that this meeting was not able to be found on the library calendar of events. There were also some board members that did not receive emails regarding the meeting. Ms. Davis will look into this so it does not happen again.

### Decision Items:

Nominating Committee: There are three open trustee positions. The nominating committee suggested that new board applicants go through an "application/resume/interview" type of screening before being elected to the board. Mr. Yeuell suggested that expecting everyone to turn in a "Curriculum Vitae" might be a bit much. The board should trust the suggestions of other board members. Ms. Hannon stated that she agreed with Mr. Yeuell to a point, as keeping it so rigid could scare off potential board members that may not be involved in the professional community, but keeping it "too friendly" could be a potential hazard down the road. This matter is still being discussed and will be addressed again at another meeting. But all agreed that some sort of interview/meeting should take place, and that a variety of talent on the board would be a good thing.

Elect Chairman of the Board: Mr. Woodard nominated Mr. Stanley as Chairman of the Board. He accepted, and the motion was accepted unanimously.

Elect Vice Chairman of the Board: Mr. Woodard nominated Mr. Harrison as Vice Chairman of the Board. He accepted, and the motion was accepted unanimously.

Reappoint Director: Mr. Yeuell nominated Ms. Larson as Director. This motion was unanimously accepted. Mr. Stanley thanked Ms. Larson for her hard work and taking the library in a positive direction. Mr. Stanley asked for a director's salary search of comparable libraries in Florida to be conducted to make sure that Ms. Larson is being fairly compensated. Her salary is \$68,592.96.

Annual Audit: The decision to sign the letter of intent with the current auditor, Price & Associates, or hire a new one was brought to the board. Mr. Woodard recommended that the letter of intent not be signed, as he feels the library would be better served with a new auditor. There were many math and typographical errors made on previous audit. Mr. Woodard made a motion to fire Tim Price and entertain options for a new auditor. There was some discussion regarding not using cost as a reason to hire. This will be discussed at the next meeting. The motion was accepted unanimously.

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### Dates to remember:

- October 20th - Storybook Tea - we have 16 volunteers from Winter Park High School coming to help. New this year will be a Sword Quest!
- October 25th - Great American Reads Trivia Night
- October 26th - Frankenstein Jr performance by Actors Reaching Out 2pm
- October 30th - 200th Anniversary of Frankenstein 7pm
- November 5th - Coffee & Cards 6:30pm
- November 11 - Vietnamese Cooking w/ Ha Roda (Teas & Coffee)
- Next Meeting - November 14, 7:30 pm (one week earlier due to Thanksgiving holiday)

MEETING ADJOURNED AT 8:43pm