

**Maitland Public Library Board of Trustees**  
501 South Maitland Avenue  
Maitland, Florida 32751  
Wednesday, December 19, 2018  
7:30 pm



WELCOME to our Board meeting. Public comment is welcome during the Public Period for any items not included on the agenda as a Board Decision. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted 3 minutes to state his case. Group presentations will be permitted 3 speakers including the spokesperson – each being limited to 5 minutes. No speakers will be interrupted.

- I. Call to Order
  - A. Approve Minutes of November 14, 2018, Board Meeting
- II. Reports
  - A. Financial Report
  - B. Friends Report
  - C. Librarian's Report
- III. Old Business
- IV. Public Period
- V. Discussion Items
- VI. Decision Items –
  - A. STEM Kit Policy
  - B. Committee to update the Maitland Public Library Mission Statement
  - C. Holiday Gift Cards given to staff
- VII. Dates to Remember
  - A. Library will be closed December 25, December 26, closed early December 31 and closed January 1
  - B. Countdown to Noon-years! Child's party 11 a.m.
  - C. Next Meeting: January 16, 2019, 7:30 p.m.
- VIII. Adjournment

***Notice: Any person who desires to appeal any decision made at this meeting will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Library Director (407-647-7700) 48 hours in advance of the meeting.***