

**Maitland Public Library Board of Trustees**  
501 South Maitland Avenue  
Maitland, Florida 32751  
Wednesday, February 21, 2018  
7:30 pm



WELCOME to our Board meeting. Public comment is welcome during the Public Period for any items not included on the agenda as a Board Decision. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted 3 minutes to state his case. Group presentations will be permitted 3 speakers including the spokesperson – each being limited to 5 minutes. No speakers will be interrupted.

- I. Call to Order
  - A. Approve Minutes of January 17, 2018, Board Meeting
- II. Reports
  - A. Financial Report
  - B. Friends Report
  - C. Librarian's Report
- III. Public Period
- IV. Decision Items –
  - A. Personnel – Approve New Hires
  - B. Revise Loan Policy and Fine Schedule to include circulating telescopes (1 week, \$5/day)
  - C. Revise Personnel Handbook to remove time restrictions on floating holidays
- V. Discussion Items –
  - A. 5K
  - B. By-Laws Revisions
- VI. Dates to Remember
  - A. Astronomy Week: February 26-March 2, 2018 (evening and daytime events)
  - B. Fresh for Kids, March 14, 2018 4 pm
  - C. Volunteer Appreciation Tea April 8, 2018
  - D. Annual 5K May 19, 2018
  - E. Next Meeting: March 21, 2018, 7:30 pm
- VII. Adjournment

***Notice: Any person who desires to appeal any decision made at this meeting will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Library Director (407-647-7700) 48 hours in advance of the meeting.***