

## Maitland Public Library Board of Trustees

Wednesday, March 12, 2025  
7:30 pm



### ATTENDANCE:

- The following members were present: Dr. Steven Lee, President; Ms. Marilyn Sandoz, Vice-President; Ms. Maria Hannon, Secretary; Mr. Bob Allen, Chair; Mr. Frank Allen, Trustee; Mr. Dave Baker, Trustee; Ms. Erin Baker, Trustee; Ms. Patti Brennan, Trustee; Ms. Mary-Jeanine Ibarguen, Trustee; Mr. Kay Yeuell, Trustee; Ms. Cari Rotenberger, Trustee
- Staff Present: Ms. Stacie Larson, Director; Ms. Jenn Bishop, Executive Assistant
- The following members were excused: Ms. Liz Doyle, Trustee; Ms. Laurie Fuller, Trustee; Ms. Kristen Johnson, Vice Chair
- The following members were not present or excused: None
- Members of the public attending: None

MEETING CALLED TO ORDER: 7:33 PM by Mr. B. Allen

CONSENT AGENDA: With no questions or concerns, all items on the Consent Agenda were accepted.

FRIENDS REPORT: Ms. Larson reported that no meeting had been held, but the Friends' Annual Meeting would be held the following evening at 5:30pm. Ms. Sandoz said that not all Board of Trustees members have joined the Friends of the Library. Mr. B. Allen encouraged anyone who had not joined to do so.

LIBRARIAN'S REPORT: The January report was emailed to board members. Highlights were shared by Ms. Larson.

- Ms. Zoralis Saez resigned to accept employment in her desired field.
- Ms. Mikayla Ferrin had been hired to fill the Library Assistant vacancy.
- Ms. Dawn Boyer remains on medical leave. Any Board members who would like to teach a class or present a program in April should contact Ms. Larson.
- The Florida Library Association annual conference would be coming up in May.
- Astronomy week was a great success.
- The Literary Lounge has been postponed to summer.

CONSTRUCTION REPORT: Ms. Larson reported that the design committee has been meeting weekly and most recently have been discussing millwork. Design plans are expected by the end of the month, with architectural drawings to follow. Mr. Baker asked when these items would be presented to council. Ms. Larson responded that no date had been posted, but possibly sometime in April.

NEW BUSINESS: No new business was presented.

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OLD BUSINESS: No old business was presented.

PUBLIC PERIOD: No members of the public were present.

### DECISION:

- Proposed By-Law Amendment: Mr. B. Allen provided background information. Mr. Andrew Harrison resigned from the office of Treasurer and the Board due to relocating. The by-laws were silent on how to fill a vacant officer position mid-term, so a paragraph was added to Article VI to clarify the process. The proposed amendment had been previously sent to board members. A motion was made by Mr. Yeuell to accept the proposed amendment, and Ms. Rotenberger seconded. The motion passed unanimously. The changes will be presented to City Council for approval.
- Appointment of Interim Treasurer: The Nominating Committee met to identify candidates for the vacant Treasurer position. Several individuals were considered and contacted, but all declined. Mr. Frank Allen agreed to accept the appointment. Mr. Baker moved to appoint Mr. Allen as Interim Treasurer, and Ms. Sandoz seconded. The motion passed unanimously. Mr. Allen will serve as Treasurer until the Annual Meeting in September, when all officer positions will be reviewed in accordance with the by-laws.

### DISCUSSION:

- Board Vacancy: The Nominating Committee will be meeting soon to discuss the newly vacant board seats. Ms. Larson suggested that Ms. Betsy Fulmer be considered. The Nominating Committee will discuss it at their next workshop.

### GOOD OF THE ORDER:

- Mr. Scot French resigned from the board via letter in order to avoid a conflict of interest, following his election to the Maitland City Council. Mr. French was not present. Mr. B. Allen read the letter aloud.
- Mr. Kay Yeuell submitted his letter of resignation, which was read aloud by Mr. B. Allen. It is with great regret that we accept his departure after many years of dedicated service. Best wishes were extended to him as he enjoys his well-deserved retirement.

DATES TO REMEMBER: Next Meeting: Wednesday, April 16, 2025, 7:30pm

MEETING ADJOURNED: A motion to adjourn was made by Ms. Rotenberger at 7:58pm, seconded by Ms. Sandoz, and passed unanimously.

Minutes submitted by JB Bishop, Executive Assistant