

Maitland Public Library Board of Trustees

Wednesday, June 18, 2025
7:30 pm



ATTENDANCE: The following members were present: Ms. Marilyn Sandoz, Vice President; Mr. Frank Allen, Treasurer; Mr. Bob Allen, Chair; Ms. Erin Baker, Trustee; Ms. Mary-Jeanine Ibarguen, Trustee; Ms. Kristen Johnson, Vice Chair; Ms. Cari Rotenberger, Trustee; Ms. Patti Brennan, Trustee

- The following members were present via Zoom: Ms. Liz Doyle, Trustee
- Staff Present: Ms. Stacie Larson, Director; Ms. Jenn Bishop, Executive Assistant
- Staff present via Zoom: 0
- The following members were excused: Dr. Steve Lee, President; Ms. Maria Hannon, Secretary; Ms. Laurie Fuller, Trustee
- The following members were not present or excused: Mr. Dave Baker, Trustee
- Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:30 PM by Mr. B. Allen

- Consent Agenda: With no questions or concerns, all items on the Consent Agenda were accepted.

FRIENDS REPORT: Ms. Sandoz reported there were no meetings held during the summer. The bookstore remains well staffed, and sales have been strong, with book dealers returning to shop. Numerous quality donations have been received.

LIBRARIAN'S REPORT is attached. Ms. Larson presented the highlights.

She reported that several staff members attended the Florida Library Association (FLA) Conference last month. The library received two honors: Ms. Burgos was recognized as Outstanding New Librarian of the Year, and "Vote FOR Our Maitland Library" received the 2025 Eileen Brunner Library Champion Award.

The architects are moving forward with the new building design. A presentation of cost estimates and design plans is scheduled to take place in July.

The air conditioning has been repaired and is currently functioning, following resolution of issues with the breaker box.

A new Library Assistant named Will has been hired. Ms. Boyer remains out on medical leave. In response to a question from Mr. B. Allen, Ms. Larson explained that a realistic timeline for her return is the end of August. If she is unable to return full-time by then, next steps will be taken.

Ms. Larson also noted that Summer Reading is in full swing. The library was closed in observance of Juneteenth. The Adventures with Books program is on summer break.

CONSTRUCTION REPORT: Ms. Larson covered updates in her Librarian's Report.

FINANCE COMMITTEE: Mr. F. Allen reported that the Finance Committee met. A decision item will be addressed later in the agenda.

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EVENTS COMMITTEE: Ms. Baker presented the Events Committee also met. A questionnaire will soon be sent to all board members to help determine the objectives for a future event.

OLD BUSINESS: There was no old business presented.

NEW BUSINESS: There was no new business presented.

PUBLIC PERIOD: Mr. B. Allen opened the Public Period. There being no one who wished to be heard, Mr. B. Allen closed the Public Period.

DISCUSSION: There were no discussion items presented.

DECISION ITEMS:

A. City National Bank Account Closure

The Finance Committee met to discuss the accounts held at City National Bank. They recommended that the board close those two accounts and move the funds to First Horizon Bank. F. Allen moved: *"I move we close the accounts at City National and deposit the funds in a Money Market account at First Horizon, until such time as new investment strategies can be adopted. Furthermore, these minutes shall be accepted as submitted. No further action will be required to adopt them."* Ms. Johnson seconded the motion. The motion passed unanimously.

B. July and August Meeting Dates

The general consensus was to tentatively schedule a board meeting for July 23, to follow the City Council budget vote. The meeting will be canceled if there are no issues with the vote. No meeting will be scheduled for August.

C.

Dates to Remember

- A. Library Closed: Friday, July 4, 2025 (Independence Day)
- B. Board Meeting: Wednesday, July 23, 2025, 7:30pm
- C. Annual Meeting: Wednesday, September 17, 2025, 7:00pm
- D. Board Meeting: Wednesday, September 17, 2025, 7:30pm

MEETING ADJOURNED: A motion was made by Ms. Rotenberger at 7:57 pm to end the meeting. This was seconded by Mr. F. Allen, and accepted unanimously by all members in attendance.

Minutes submitted by JB Bishop, Executive Assistant