

**Maitland Public Library – Board of Trustees**  
Minutes - Nominating Committee Meeting  
November 28, 2023, 6:00 PM

(Revised and final copy December 11, 2023)

Members in attendance: Bob Allen, Steven Lee, Laurie Fuller, Marilyn Sandoz, Frank Allen, chair.

Absent: None

Staff in attendance: JB Bishop

The Nominating Committee (aka NC or committee) discussed process whereby new board members are added to the Board from members' terms expiring at year end, September 30. The maximum number of members equals 16, which includes four officers and 12 members at large. Members serve three-year terms, with up to four members' terms expiring each year. Ideas discussed:

- Members whose terms are expiring need to communicate to the Board by June 30 if they wish to serve another term.
- The NC meets subsequently in June/July, and determines who, of those interested in serving again, the NC wishes to nominate for an additional term. Those who are nominated go on the slate at the September annual general meeting.
- If there are fewer than four who wish to renew, the Board seeks out names in the community to put on the slate, per the guidelines established at the Nov 8 meeting.
- The Bylaws also allow Maitland residents to self-nominate to fill slots vacated from expiring terms. Self-nominees (as well as all nominees) must be minimum 18 years of age, Maitland city residents, and hold a MPL library card.
- The NC submits to the Bylaws committee the following options for consideration for self-nominees. These would be a change to the current Bylaws:
- **Option A:** Require that self-nominations be received by the Board 30 (45?) days before the annual September meeting. I.E. There are no nominations from the floor at the annual meeting. NOTE: If there are self-nominations added to the slate, it potentially means there will be more nominations than seats available. All those at the general meeting from the community and board can vote at the annual meeting. The board distributes ballots and people vote for up to four. The top four vote receivers at the meeting are added to the Board.  
**Option B:** In addition to Option A, self-nominees submit to the NC chair, at time of self-nomination, a resume and brief statement expressing why they are interested in serving on the MPL Board of Trustees. The NC reviews all nominees and determines who they wish to place on the slate for the annual meeting. The nominees to be put on the slate are notified 10(?) days in advance of the meeting.  
**Option C:** Eliminate self-nominations from the public and eliminate community voting at the annual meeting. Voting in new board members to fill year-end vacancies is done by the Board at the September *Board* meeting (not the annual meeting), per the process outlined in the Nov 8 meeting.

- The committee will wait for feedback from the Bylaws committee before scheduling its next meeting.

Meeting adjourned at 7:10 PM.

Frank Allen, recorder