ATTENDANCE: The following members were present: Mr. Frank Allen, Committee Chair; Mr. Bob Allen, Board Chair; Dr. Steve Lee, President; Ms. Marilyn Sandoz, Vice-President

Staff Present: Ms. Jenn Bishop, Executive Assistant

MEETING CALLED TO ORDER AT 6:53 PM by Mr. Frank Allen

WORKSHOP TO REVIEW NOMINATING PROCEDURES: The workshop started with a recap of previously suggested documents, and the amendments that had been made to them. Mr. B. Allen reminded the group that we don’t have to fill open vacancies, and that the documents should include language that reflects that. Resignations submitted by sitting board members prior to an annual meeting were addressed. A timeline was established for self-nomination to open seats.

Mr. F. Allen will make final edits to the document, based on the evening’s discussion, before presenting it to the Board.

There are currently three candidates interested in the three vacant seats. Mr. F. Allen will organize a meeting time to interview those candidates.

Dates to Remember: Next Nominating Committee Workshop – January 31, 2024, 6:00pm

Next Board Meeting – February 21, 2024, 7:30pm

MEETING ADJOURNED AT 7:25 pm by Mr. F. Allen

Minutes submitted by *JB Bishop*, Executive Assistant